

Banner Permit # _____
 City of Kerrville – 830.257.8000

Banner Location: _____

Organization Name: _____

Address of Organization: _____

Name of Event: _____ Event Date: ____/____/2015

Contact Name: _____ Phone: ____/____-____

Email Address (for updates): _____

Date Banner Up: ____/____/____ Date Banner Down: ____/____/____

BANNER INSTALLATION REGULATIONS – PLEASE READ CAREFULLY BEFORE SIGNING

1. ALL banners installed must be for events held in the City of Kerrville or Kerr County ONLY.
2. Reservations limited to two (2) banners per event; two (2) events per year per organization; (additional events may be available after January 1, if space permits.)
3. Banners will be accepted for solicitation or support of a community project or social institution, including, but not limited to:
 - A. Seasonal holidays such as Christmas or Easter
 - B. School activities
 - C. Charitable programs
 - D. Religious activities
 - E. Events of community interest
4. Banners should not advertise or include the names of any commercial operation or business including sponsors.
5. Banners will be installed for a period not to exceed four (4) weeks.
6. ALL permits will be issued based on a random drawing conducted at 10:00 am. on December 1.
7. A **NON-REFUNDABLE** permit fee per banner is \$85.00, and is payable at time of reservation.
8. Banner must be delivered to Kerrville Public Utility Board (KPUB), Dispatch Division, 2250 Memorial Blvd., on Friday before the installation date which will be the Monday of date reserved – **you will not receive a reminder.**
9. Banner must be picked up from KPUB within 15 days after it is taken down following notification from KPUB. Banner will be destroyed if not picked up.
10. Banner must meet specifications and be supplied from an approved supplier as listed in KPUB "Banner Design Criteria" form revised December 3, 2013.

By signing this form, I understand and will observe the above regulations.

 Organization Representative _____/____/____
 Date

Official Use by City of Kerrville

Transaction Code # 860.2

Admin. Fee #01 – 6291 -- \$25.00
Banner Fee #01 – 6290 -- \$60.00